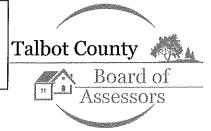


Daniel B. Coffee, Chairman
Sandra N. Higginbotham, Member
Hubert P. Bickley, Member
Lauren A. Harbin, Secretary



Board of Assessors Monthly Meeting Minutes April 19, 2023

Valuing People
and Property

- The meeting was called to order by Chairman Coffee at 2:00 pm at the Tax Assessors Office. A quorum was present including the following: Daniel B. Coffee, Sandra N. Higginbotham, Hubert P. Bickley, and Lauren A. Harbin, Secretary.
- 2. Vice-Chairman Bickley motioned to approve the agenda as presented. Mrs. Higginbotham offered the second. There was no further discussion. The motion passed 2-0-0.
- 3. Vice-Chairman Bickley motioned to approve the March 14, 2023 minutes. Mrs. Higginbotham offered the second. The motion passed 2-0-0.
- Old Business
 - A. Mrs. Harbin provided the Board with a budget update through the end of February 2023.

5. New Business

A. Homestead Applications:

- 1. An S5 Homestead application for Veterans exemption was presented for approval, with a disability date of October 2022. Due to the disability date the effective year for this exemption will be 2022. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously.
- 2. Homestead exemption applications for 2023 were presented to the Board for approval. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously.
- 3. Homestead exemption applications for 2024 were presented to the Board for approval. Upon Mrs. Harbin's recommendation Vice-Chairman Bickley made a motion to approve the applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed unanimously.
- B. Mrs. Harbin presented the Board with a spreadsheet listing all Conservation applications received to this point. She indicated that approval was recommended for all applications Vice-Chairman Bickley made a motion to approve all applications recommended for approval. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.
- C. Mrs. Harbin presented the Board with a spreadsheet listing all Forest Land Protection Act applications. Vice-Chairman Bickley made a motion to approve the FLPA applications as presented. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.

- D. Mrs. Harbin presented the Board with Freeport applications received to date, including Robinson Paving, Martin Marietta and Junction City Mining. She recommended approval for all three applications. Vice-Chairman Bickley made the motion to approve the Freeport applications as presented. Mrs. Higginbotham offered the second. There was a brief discussion about what freeport inventory consisted of. The motion passed 2-0-0.
- E. The current use Conservation Use land values as received from the Department of Revenue were presented to the Board for approval. Vice-Chairman Bickley made a motion to approve the values as recommended by Mrs. Harbin. Mrs. Higginbotham seconded the motion. There was discussion about the woodland vs. agricultural values and how all values increased by up to 3% per year. The motion passed 2-0-0.
- F. The current use Forest Land Protection Act land values as received from the Department of Revenue were presented to the Board for approval. Vice-Chairman Bickley made a motion to approve the values as recommended by Mrs. Harbin. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0.
- G. In the Chief Appraiser update Mrs. Harbin discussed the progress in preparing to send Notices of Assessment. She also discussed problems with receiving mail, and that when discussed with the Postal Service they suggested adding a mail receptacle which involved having a new physical address assigned on North Jefferson avenue. The new address is 11 N. Jefferson Ave. Mrs. Harbin assured the Board members that the mail receptacle was a security box with a lock and key.
- H. In Members matters Chairman Coffee thanked the staff for all attending the recognition banquet for Carol Ison in receiving the Nikki T. Randall service award.
- I. The next scheduled monthly meeting is tentatively May 8, 2023, at 11:00am.
- J. A motion was made by Vice-Chairman Bickley to adjourn the meeting at 2:45pm. Mrs. Higginbotham seconded the motion. There was no further discussion. The motion passed 2-0-0. All board members remained to sign documents until approximately 4:00 pm.

Submitted by Lauren A. Harbin, Secretary

Daniel B. Coffee, Chairman

Hubert P. Bickley, Vice-Chair

Sandra N. Higginbotham, Member